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INSTRUCTIONS CONCERNING SHIPMENT(S) OF CARGO(ES)	DATE
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TO : Chief  
 ATTN: Transportation Officer

1. REQUEST SHIPMENT OF CARGO BE MADE AS FOLLOWS:

B/L NO.	CARRIER	DELIVERY DATE	DELIVERY POINT

2. ERADICATE ALL MARKS AND USE THE FOLLOWING MARKINGS:

CARGO NO.	ADDRESS NO.	WEIGHT	CUBE	NO. OF CASES

3. PREPARE AND FORWARD AGENCY SHIPPING DOCUMENTS (FORM NO. 291) IN ACCORDANCE WITH DISTRIBUTION INSTRUCTIONS.

CARGO NO.	ADDRESS NO.	NAME OF SHIP	SAILING DATE

4. REMARKS:

NAME OF ORIGINATOR	SIGNATURE OF CHIEF, CARGO BRANCH
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DISTRIBUTION: ORIG, & 1-ADDRESSEE; 1-LO/SD; 1-DEPOT TRANSPORTATION OFFICER; 1-CARGO FILE

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